

City of Forman, North Dakota  
Regular City Council Meeting  
March 9, 2021

The Forman City Council meeting was called to order at 6:30 PM by Mayor Kevin Bopp. Present were council members Luke Anderson, Al Colemer, John Stenvold and Neil Weaving. Also attending were Trish Pearson, Paige Cary, Lyle Bopp, Deputy John Wold.

All Stood for the Pledge of Allegiance.

A motion was made by John Stenvold, seconded by Neil Weaving to approve the agenda for regular council meeting. Motion carried.

Deputy Wold brought the written reports for policing activity for both January and February. They have increased school patrol hours. There were no significant incidents in town.

A motion was made by John Stenvold, seconded by Luke Anderson to approve the minutes from the February 9, 2021 regular city council meeting. Motion carried.

A motion was made by John Stenvold, seconded by Al Colemer to approve the city auditor's report including the February financial statements, delinquency report and payment of the bills. Motion carried.

The council reviewed the city superintendent's report. The main item out of the ordinary was a sewer line freeze up on 5<sup>th</sup> St. SW that required the services of Jet-Way.

City Attorney Lyle Bopp commented that last month the Forman Housing Authority Board voted to advertise the townhomes for sale. He asked where they would like those advertisements besides the Teller. Paige said she would talk to Carol and see how Milnor advertised their townhomes. Bopp said that he and Trish Pearson watched a demonstration from Municode, a company that digitizes and publishes ordinances. They gave us a quote to recodify our ordinances, but did not give a price to convert our present code without recodification. The consensus was that the cost couldn't be justified at this time. Luke volunteered to begin the review of the ordinances beginning with chapters 8 and 1. He will then pass them along to Lyle and Neil and they will bring recommendations back for the April meeting.

Paige reported on economic development activities. There is not much going on presently, but there are grant opportunities arising that were not available last year. She is working with the golf course on a tree grant.

Trish Pearson reported that the Conservation Energy Grant to change over all lighting in the city buildings to LED's was approved by the state. The work began on Monday and is nearly complete. Hope Electric will complete the final grant paperwork and we will receive a bill from the state for our portion.

The council reviewed the possibility of adding two campground spaces utilizing the Garrison Diversion Recreation grant. It was determined the cost would outweigh the benefit.

The city received quotes from several companies for radar speed signs. There are several options for funding for these signs. One company had signs that were considered several years ago. They are running a "twin pack" special for two full-option Evolis radar speed sign packages for \$5,499. This was also the lowest priced option for a sign with software. A motion was made by John Stenvold, seconded by Luke Anderson to approve the purchase of two radar speed signs from Elan City while looking at grant and donation funding to supplement the purchase. Motion carried.

Luke reported on the progress of the JDA spec home. They are still looking at ways to reduce the cost. They received only one bid for \$267,000. Riverside might be willing to take on the general contractor roll that could cut the cost considerably.

Mayor Bopp said that the Forman Housing Association has requested that the city direct bill tenants for water, sewer and garbage. They would give a utility credit to qualified tenants and the Association would be reimbursed through US Government subsidies. Trish drew up a draft procedure that the Housing Association would have to agree to. The Forman Housing Association would be responsible for any utility bill that falls 30 days behind, water overages for all three buildings and dumpster rental charges. Luke asked if we could include an initial processing fee for set-up and an additional fee for each tenant that changes over. A motion was made by Luke Anderson, seconded by Neil Weaving to finalize a policy to work with the Forman Housing Association to bill individual tenants and to charge set-up and processing fees at the auditor's discretion. Motion Carried.

Our citywide spring cleanup will be one day only and is scheduled for Monday, April 26, 2021.

The city's Tax Equalization Meeting is scheduled for Tuesday, April 13, 2021 at 6:00 PM. The regular city council meeting will follow the tax meeting.

The meeting adjourned at 7:0 PM.

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Kevin Bopp, Mayor

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Trish Pearson, City Auditor