

Proceedings of City Board of Equalization
April 11, 2023 – Tax Equalization

The Board met at the office of Forman City at Six o'clock pm, April 11, 2023.

Council there and present those as listed:

Kevin Bopp
Luke Anderson
Neil Weaving
John Stenvold

Sara Dux
Trish Pearson
Jamie Stanton Ring
LaJuana Hayen

City Auditor:
Minutes of the Proceedings:

FCDC requested the old mortuary house taxes be reduced because the house is inhabitable. The council recommended no increase in valuation.

Reviewed changes and corrections to the assessment books.

Motion to accept the assessment changes as presented by LaJuana Hayen made by John Stenvold, seconded by Neil Weaving. Motion carried.

Motion to accept the real estate exemptions and 6 homestead tax credits and 5 Veterans tax credits made by Luke Anderson, seconded by John Stenvold. Motion carried.

The tax equalization meeting adjourned at 6:15 pm.

City of Forman, North Dakota
Regular City Council Meeting
April 11, 2023

The regular City Council meeting was called to order at 6:15 PM by Mayor Kevin Bopp. Present were council members Luke Anderson, John Stenvold, Neil Weaving, and Al Colemer. Also attending were Sara Dux, Lyle Bopp, Trish Pearson, Jamie Stanton Ring.

Natalie Hanson, winner of the mayor for a day contest, lead the council for the pledge of allegiance. Natalie was accompanied by her parents Brandon and Briana Hanson. She read her essay and answered questions. She was presented with a trophy and Forman bucks.

A motion was made by Al Colemer, seconded by Neil Weaving to approve the agenda. Motion carried.

Sara Dux reviewed her report for the month noting that we were approved for the Garrison Diversion grant and are waiting to hear about the AARP grant. Siren Day is scheduled for May 13th to include a parade and meet the badges. We will review the strategic plan next month.

A motion was made by John Stenvold, seconded by Al Colemer to approve minutes from the March 14, 2023 regular city council meeting. Motion carried.

City Superintendent, Donavon Hajek, joined the meeting to review his report. He plans on calling tomorrow to set up his CDL test. He informed us that JT has not started working on his CDL training yet. He has not registered for the water certification test yet, but will call tomorrow. Donavon gave an update on snow status. All drains are open and flowing. Contractors have been dumping snow on the streets and boulevards. We need to look at our ordinances and send a letter to all contractors next fall before the snow season. The council discussed what to do about mailboxes that get pushed over by snow load. Lyle will look into it. The work on the main lift station is rescheduled for April 17th. We are trying to figure out how to get the siren installed, but we may be up against road restrictions. There is a water main break at the fairgrounds. The sidewalk in front of the post office is breaking up and will need repairs or replacement. The council reconsidered a motion from the March meeting. The motion was originally stated as A motion was made by Luke Anderson and seconded by John Stenvold to approve the purchase of 4 new dump truck tires from Southside Auto. It should have read 8 tires. Luke Anderson initiated a friendly amendment to change the number of tires to 8 per quote. John Stenvold agreed to the friendly amendment. The amendment carried. Fran Mlnarik has done a lot of snow blowing on Antelope Ave E and the street down by Gallaghers. The council recommended that we give him \$100 in Forman Bucks with a thank you. The council discussed how JT is doing and some things that need improvement.

A motion was made by John Stenvold, seconded by Neil Weaving to approve the city auditor's report including the March 2023 financial statements, delinquency list and payment of the bills. Motion carried.

A motion was made by Luke Anderson, seconded by Al Colemer to approve a budget amendment for property taxes in fund 650. Motion carried.

Trish Pearson noted that the reimbursement for Homeland Security grant for the additional cameras at City Hall had been approved and we are just waiting for the receipt. The cybersecurity grant for sonic walls has been awarded, but is on hold right now. It was brought up to have bank reconciliations initiated by a council member per audit recommendation. Jamie Stanton Ring was introduced to those present at the meeting.

A motion was made by Luke Anderson, seconded by John Stenvold to approve the hire of Jamie Stanton Ring for the City Auditor position. Motion carried.

A motion was made by Luke Anderson, seconded by Neil Weaving to change signers on all City and Forman Housing bank accounts to: Kevin Bopp, Luke Anderson, Neil Weaving and Jamie Stanton Ring. Motion carried.

City attorney, Lyle Bopp, provided an update on the JDA house. The deed has been recorded. The county has sandbags free of charge, but need to fill your own. They have sand.

The council discussed old business. Discussion was held on the "Shouse" needing 4/12 pitch or steeper. Trish will contact Leah Schultz for an update.

In new business, Luke Anderson brought up a discussion on increasing our sales tax that would be allocated for economic development through investment and improvement projects. He presented an ordinance for consideration to increase the sales tax by 1%.

A motion was made by John Stenvold, seconded by Luke Anderson, to approve the first reading of Ordinance No. 2023-1 Sales, Gross Receipts and Use Tax Ordinance. Roll call vote: Anderson, aye, Colemer, aye, Stenvold, aye, Weaving, aye. Motion carried.

The ordinance is available to review at City Hall.

Interstate engineering will have planners in town if we want to meet with them to discuss GIS mapping, comprehensive use plan and/or land use plan. Attorney Lyle Bopp mentioned that Tyler Tech already has GIS mapping for every parcel in the county. Interstate could GIS map all our infrastructure. Kevin, Luke, and Neil would be interested in a meeting.

There's some emergency snow removal funding available. Donavon will need to allocate equipment used per labor hour. Then, we have spreadsheets to complete to request reimbursement.

In notices, the Drain 4 Assessment meeting is rescheduled to Wednesday, May 10 @ 5:00 pm at Forman City Hall.

Our next regular council meeting is Tuesday, May 9, 2023 at 6:00 pm.

The meeting adjourned at 8:00 PM.

Kevin Bopp, Mayor

Trish Pearson, City Auditor